IN THE SUPREME COURT OF TASMANIA

 REGISTRY No. of

 Plaintiff

 Defendant

We jointly request that this matter be referred for mediation to the Registrar or a person appointed by him pursuant to the Alternative Dispute Resolution Act 2001 and Part 20 of the Supreme Court Rules 2000.

The plaintiff (or in the case of a personal injuries claim the defendant) agrees to supply to the mediator at least 3 days prior to the mediation:-

1. Any pleadings that have not been filed that are relevant to the mediation.
2. Relevant experts’ reports that have been exchanged.
3. Any other reports or material that may assist the mediator understanding the issues in dispute.

Each party will attend the mediation with authority to settle and where the defendant is an insurer or a government body a representative

 \*with full authority to settle will be present at the conference; or

\*cannot be present in person but will attend the mediation by loudspeaker phone; or

\*will not be present but with the consent of the plaintiff will be available by phone

We agree (in the case of a personal injuries matter, the plaintiff agrees) to have an estimate of costs to date available at the conference.

The parties request that the mediation be held on:-

…………………………………………(date)

at ………………………………(Court location)

The duration of this conference will be ……….. hours approx

**The parties agree to pay the prescribed mediation fee to the Registrar, Supreme Court, within 14 days prior to the conference.**

..…………………… ……………………… ………………………………

Plaintiff's solicitor Defendant's Solicitor Solicitor for Any Other Party

Filed on behalf of