**Form 83A**

Rules 970D(2)(a), 970G(2)(a), 970M(2) and 970P(4)(a) and (b)

**REQUEST FOR SERVICE ABROAD OF JUDICIAL**

**DOCUMENTS AND CERTIFICATE**

**PART 1 - REQUEST FOR SERVICE ABROAD OF JUDICIAL DOCUMENTS**

**Convention on the Service Abroad of Judicial and Extrajudicial Documents in Civil or Commercial Matters, done at The Hague, the 15th of November 1965**

|  |  |  |
| --- | --- | --- |
| Identity and address of the forwarding authority requesting service |  | Identity and address of the receiving authority *[central Authority/additional authority]* |

The undersigned forwarding authority (on the application of [name and address of applicant on whose behalf forwarding authority requests service] ) has the honour to transmit - in duplicate – the documents listed below and, in conformity with Article 5 of the above-mentioned Convention, requests prompt service of one copy thereof on the addressee, i.e.:

(identity and address) ..................................................................................................................................

.....................................................................................................................................................................

(a) in accordance with the provisions of sub-paragraph (a) of the first paragraph of Article 5 of the Convention\*; or

(b) in accordance with the.following particular method (sub-paragraph (b) of the first paragraph of Article 5\*):...............................................................................................................................................

.............................................................................................................................................................; or

(c) by delivery to the addressee, if the addressee accepts it voluntarily (second paragraph of Article 5)\*.

The receiving authority *[Central Authority/additional authority]* is requested to return or to have returned to the forwarding authority a copy of the documents - and of the annexes\* - with a certificate as provided in \*Part 2 of this Form on the reverse side.

*List of documents*

.................................................................................................................................................................

.................................................................................................................................................................

Done at.......... , the..........

Signature or stamp (or both) of forwarding authority.

\*Delete if inappropriate.

**PART 2 CERTIFICATE**

**Convention on the Service Abroad of Judicial and Extrajudicial Documents in Civil or Commercial Matters, done at The Hague, the 15th of November 1965**

The undersigned authority has the honour to certify, in conformity with Article 6 of the

Convention:

1. that the documents listed in Part 1 have been served\*

– the (date)........................................................................................................................................

– at (place, street, number)...............................................................................................................

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– in one of the following methods authorised by Article 5:

1. in accordance with the provisions of sub-paragraph (a) of the first paragraph of Article 5 of the Convention\*, ......................................................................................................................

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1. in accordance with the following particular method\*: .............................................................

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1. by delivery to the addressee, who accepted it voluntarily\*.

The document referred to in the request, has been delivered to:

– (identity and description of person) .....................................................................................................

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– relationship to the addressee (family, business or other.) ...................................................................

.................................................................................................................................................................

- in one of the following methods authorised by Article 5: …………………………………………....

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1. that the documents have not been served, by reason of the following facts\*:.....................................

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In conformity with the second paragraph of Article 12 of the Convention, the forwarding authority is requested to pay or reimburse the expenses detailed in the attached statement\*.

*Annexes*

Documents returned: ..............................................................................................................................

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In appropriate cases, documents establishing the service: ....................................................................

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Done at.......... , the..........

Signature or stamp (or both).

\*Delete if inappropriate.