**Form 4**

Rule 118(1)

IN THE SUPREME COURT OF TASMANIA

Hobart\*/Launceston\*/Burnie\* Registry

\*delete whichever is inapplicable.

No of 20

In the Matter of [statute and section]

And In the Matter of [short description of estate, will, settlement, deed, instrument, etc.]

…………………………………………………………. Applicant

BETWEEN:

…………………………………………………………. Respondent

**ORIGINATING APPLICATION REQUIRING AN APPEARANCE INTENDED TO BE SERVED OUT OF THE STATE**

To [*name and address of each respondent*] and any other person served with this application

[*Name and address of applicant, stating capacity if relevant*] applies for the following orders [*or for the determination of the following questions*]: [*specify*]

[*Signature of practitioner for the applicant or applicant in person*]

The applicant's address for service of documents is [*state address for service*]

Filed [*date*]

Registrar [*or District Registrar]*

Filed by: …………………………………………………………………………………………………..

Address: ………………………………………………………… Tel: ………………............................

…………………………………………………………………… Fax:………………………………….

…………………………………………………………………… Email:…..…………………………...

Ref:…………………………………

NOTICE TO PERSON SERVED

Take notice that –

1. If you wish to participate in these proceedings, you should, within [*insert number of days limited for appearance*] days following service of this application on you, lodge a notice of appearance at a Registry of the Supreme Court and serve a sealed copy of the notice on the applicant at the address for service. Service may be effected by prepaid post.

2. Forms of notice of appearance may be obtained from any Registry of the Court. These are located at Salamanca Place, Hobart, Cameron Street, Launceston, and Alexander Street, Burnie.

3. If you fail to lodge, and serve on the applicant(s), a notice of appearance within the time stated, or thereafter fail to attend personally or by practitioner or counsel at the hearing, such orders may be made and proceedings taken as the Court (*or judge*) may think just and appropriate without further notice to you.