**Form 13**

Rule 151(2)

IN THE SUPREME COURT OF TASMANIA

Hobart\*/Launceston\*/Burnie\* Registry

\*delete whichever is inapplicable. No of 20

…………………………………………………………. Plaintiff /Applicant

BETWEEN:

…………………………………………………………. Defendant/Respondent

**LETTER OF REQUEST FOR SERVICE OF DOCUMENT**

To [*the competent judicial authority*] of

Whereas a civil proceeding is now pending in the Supreme Court of Tasmania in which [*name*] is plaintiff [*or applicant*] and [*name*] is defendant [*or respondent*] and in which the plaintiff [*or applicant*] claims [*set out short particulars of the claim*]

And whereas in order that the matters in dispute between the parties in the proceeding may be duly determined it is necessary that [*describe the document*] be served on [*name*] and it has been made to appear that [*name*] is a national of and is domiciled or resident in at [*address*]

I, , the Registrar of the Supreme Court of Tasmania request that for those reasons and for the assistance of the Court you will be pleased to cause the [*describe the document*] [*and a translation of it*], [*both of*] which I send to you with this request, to be served on [*name*] of [*address*]

Proper arrangements have been made by the Court and by the Commonwealth of Australia for the reimbursement of any expenses incurred in carrying out the service requested.

Legal assistance with respect to the service of documents in the State of Tasmania can be given by this Court at the request of a foreign court if that request is duly transmitted to the Attorney-General of the State of Tasmania.

Dated

Registrar of the Supreme Court

of the State of Tasmania