

Video Conferencing Application Form

This form should be read in conjunction with the Video Conferencing Application Guideline

Matter Details:

Matter Number:	
Matter Name:	
Judicial Officer Name:	
Court Location:	
Nature of Matter:	
Date and Time Listed:	

Applicant Contact Details:

First and Last Name:	
Postal Address:	
Email Address:	
Phone Number:	

Respondent Contact Details:

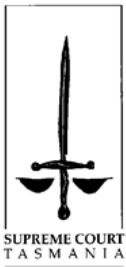
Consent to Link:	
First and Last Name:	
Postal Address:	
Email Address:	
Phone Number:	

Site Contact Details (if unknown select 'Request'):

First and Last Name:	
Postal Address:	
Email Address:	
Phone Number:	

Remote Site Information (if unknown select 'Request'):

Name of Person/s Appearing:	
Name of Site:	
Street Address of Site:	
External Facing IP Address of Site:	



Video Conferencing Application Form

This form should be read in conjunction with the Video Conferencing Application Guideline

Fees

A fee may be applicable to external video link applications for the use of a video conferencing facility that is not required or related to a specific Supreme Court case or trial.

An invoice will be issued to the application contact person after successful use of the video conferencing facility.

Booking Fee (Including 1st hour and thereafter)	\$110.00
Local Room Hire:	\$100.00
ISDN Bridging Service (if approved):	Costs incurred (TBA)

All Prices Include GST.

Applicant Authorisation:

Authorising Signature:	
Date Signed:	

Submit completed forms to: videoconferencing@supremecourt.tas.gov.au

Supreme Court Use Only:

Judicial Officer Listed:	
Granted (Y/N):	
Date of Approval / Rejection:	
Reasons for non-approval:	